



2005 SBA SMALL BUSINESS AWARD NOMINATION FORM

Awards to Small Business Owners: (must include profit and loss statements and balance sheets for the past three years)

- ☐ **Small Business Person:** Criteria: Staying power (history as an established business); Growth in number of employees (impact of business on job market); Increase in sales and/or unit volume (continued growth); Improved financial condition (profit & loss statements & balance sheets for past 3 years); Innovativeness of product/service (creativity/imagination of nominee); Response to adversity (problems faced and how they were resolved); Contributions to the community (personal time/resources).
- ☐ **Small Business Exporter:** Criteria: Increased sales, profits and/or growth of employment because of exporting (profit & loss statements & balance sheets for past 3 years); Creative overseas marketing strategies; Effective solutions to export-related problems; Demonstrated encouragement of other small businesses to export; Voluntary assistance to other small businesses entering the export market; Cooperation with other firms in creation of export trading companies and/or introduction of unique trading relationships, products or services.
- ☐ **SBA Young Entrepreneur:** Criteria: Must be under the age of 30 on June 1, 2005; Evidence of success through sales & profits (profit & loss statements & balance sheets for past 3 years); Increased employment opportunities created; Development and/or utilization of innovative/creative business methods; Demonstrated entrepreneurial potential for long-term business success and economic growth.
- ☐ **SBA Family-Owned Small Business of the Year:** Criteria: Business must have passed one from one generation to another with at least a 15-year track record. Evidence of success as measured by sales and profits; increased employment opportunities; demonstration of potential necessary for long-term business success and economic growth; and voluntary efforts to strengthen family-owned businesses within the community.

Small Business Champion Awards:

- ☐ **Minority Small Business Champion** – Criteria: Voluntary efforts beyond business/professional services; Efforts to improve condition in minority small business community; Voluntary professional services to the minority small business community; Accomplishments in advising minority small business groups of opportunities; Other accomplishments demonstrating nominee's merit as an effective advocate.
- ☐ **Women in Business Champion** – Criteria: Efforts to increase business and financial opportunities for women. Legal, financial or managerial assistance provided to enhance women's business ownership; Voluntary efforts to strengthen the role of women business owners; Advocacy of the women-owned business community as a whole, not solely for individual personal advancement; Other accomplishments demonstrating effectiveness in improving the environment for the creation and expansion of businesses owned and operated by women.
- ☐ **Veteran Small Business Champion** – Criteria: Evidence of increased business opportunities for veterans as a result of nominee's actions; Advisory activities to improve awareness among veterans groups of small business opportunities; Advocacy of special consideration for veterans in government small business policy making; Effective support within the community for the establishment of veteran-owned small businesses; Other accomplishments demonstrating the nominee's effective advocacy of veteran-owned small businesses.
- ☐ **Financial Services Champion** – Criteria: Outside of regular business duties, the amount and quality of assistance given small businesses to obtain financing; Advocacy of changes in the financial services industry to assist small companies; Encouragement of the flow of investment capital to small ventures; Active support for legislative or regulatory action designed to help small firms; Other significant contributions through the financial services or accounting industries to small business interests.
- ☐ **Small Business Journalist** – Criteria: Concerted efforts to increase public understanding of the importance of small business' contribution to the economy; Contribution of news and feature stories, editorials, columns and commentary that highlight and analyze small business issues; Award recognition for achievement in the field of small business journalism; Voluntary community service aimed at enhancing small business opportunity and growth; Other achievements that exemplify the nominee's media effort to improve the understanding of small business' role in the economy.
- ☐ **Home-based Business Champion** – Criteria: Volunteering time and energy to improve the conditions for home-based businesses; Engaging in entrepreneurial training, policy development efforts, or financial or business planning specifically tailored for home-based businesses; Demonstrated interest in home-based business as an owner or former owner; Measurable accomplishments in advancing home-based businesses, such as adoption of public policy or expansion of a program.

TO NOMINATE: Please see the guidelines on what to include in a nomination package. Please note that all state winners compete for regional and national awards during SBA's National Small Business Week events.

NOMINEE INFORMATION

Nominee _____ Title _____
Company/Organization _____
Address _____
City _____ Zip _____ Phone _____ FAX _____

NOMINATOR INFORMATION

Nominator _____ Title _____
Organization _____
Address _____
City _____ Zip _____ Phone _____ FAX _____

Deadline for nominations is COB Friday, December 3, 2004. Fax form with attachments to (302) 573-6060 or mail to SBA, 824 N. Market St., Suite 610, Wilmington, DE 19801. Feel free to copy this form to nominate others. If your candidate is selected as a finalist, additional information may be required. For more information, please call the SBA at (302) 573-6294.